

## F-1 STUDENT CHANGE OF MAJOR

If you are an international student on an F-1 visa and you intend to change your major, you will need to request a new I-20 showing this. Read the following and complete the required information below. Please allow 48 hours to process your request once all required documentation has been received.

### Change of Major

#### Undergraduate students (Bachelor's and Post-Baccalaureate) should:

1. Apply for a change of major through your adviser.
2. Once the change of major has been approved, you should request a new I-20 from the Office of International Relations within 10 days.
3. An International Student Adviser will issue a new I-20 within 48 hours.

#### Students must complete information below and submit to the Office of International Relations.

Last Name (Family) \_\_\_\_\_ First Name (Given) \_\_\_\_\_

UAFS Student ID @ \_\_\_\_\_ Phone \_\_\_\_\_

UAFS Email Address \_\_\_\_\_@g.uafs.edu

Current U.S. Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Sponsored students** must attach verification from sponsor showing approval for change of major.

Are you a sponsored student?  Yes  No

CHANGE OF MAJOR:

Term change of major will start:  Fall  Spring  Summer 20\_\_\_\_\_

ADD CONCURRENT MAJOR:

Term change will start:  Fall  Winter  Spring  Summer 20\_\_\_\_\_

Concurrent Major: \_\_\_\_\_ Concurrent Major Degree Level: \_\_\_\_\_

Please read the following page if you require a program extension due to change of major.

## F-1 STUDENT PROGRAM EXTENSION DUE TO CHANGE OF MAJOR

If your change of major means that you will not be able to graduate by the program end date indicated on your I-20, you will need to request a program extension. An extension requires that your academic adviser completes the information below and that you provide sufficient proof of financial documentation for one academic year (12 months) or the length of the extension, whichever is less.

Please allow five business days to process your extension request once all required documentation has been received. Please attach financial documentation to this form if your change of major will result in a program extension.

### To be completed by academic adviser if requesting I-20 program extension

The student is requesting an extension of program in accordance with the regulations of the U.S. Citizenship and Immigration Services. These regulations allow for an extension for a change of major or degree.

Please confirm the following information for the student listed above:

- Changed their major or degree to \_\_\_\_\_
- **Expected completion date** is \_\_\_\_/\_\_\_\_/\_\_\_\_

Please comment if there is anything specific our office should be aware of: \_\_\_\_\_

Academic adviser's signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name and title (please print) \_\_\_\_\_

Department \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

### Financial Documentation

F-1 student financial documentation (no older than Six months) must show your ability to pay for all educational and living expenses for one academic year (12 months).

See the **International Student Application Guide** to determine the proof of funding amount you will need to provide. Please meet with an International Student Adviser if you want more guidance on this process.

#### Office of International Relations use only

I-20 or DS-2019 Program Extension: Approved \_\_\_\_\_ Denied \_\_\_\_\_ OIR initials: \_\_\_\_\_ Date entered into SEVIS: \_\_\_\_\_